



Khalsa Primary School

**Waheguru Ji Ka Khalsa,
Waheguru Ji Ki Fateh**

Welcome

**Parents' meetings – Autumn 2017
Year 3**



Khalsa Primary School

Guru Ram Das Ji Class: Miss Jutla

Guru Amar Das Ji Class: Mr Reed

Teaching Assistant: Mrs Dhatt

PPA Teacher: Mrs Desai

PE teacher: Mr Hughes

Singing teacher: Ms Forty

Sikh studies lead: Ms Chahal

Punjabi studies lead: Mrs Brar



Khalsa Primary School

Key areas:

- ❖ **Attendance & Punctuality & Home time**
- ❖ **Behaviour Policy**
- ❖ **Safeguarding and Health and safety**
- ❖ **Teaching & learning & assessment**
- ❖ **Topics**
- ❖ **English**
- ❖ **Maths**
- ❖ **Foundation subjects, including Sikh & Punjabi studies**
- ❖ **Home Learning and Home Work**
- ❖ **Uniform / Lunch times / Water bottles / Snacks / Birthdays**



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Attendance & Punctuality

- Please ensure your child arrives on time. Gates open at 8.30am, bell goes at 8.35am.
- Registers close at 8.45am.
- If your child is absent, please call on the first day of sickness and follow up with a written letter when your child returns.
- Children who are regularly late or absent will be highlighted and parents will be seen by the headteacher / Education Social Worker.
- Parents must not take their children on holiday during term time. Parents taking their children will be fined by the LA and the child's record will be affected.



Khalsa Primary School

Behaviour Policy

Children are expected to behave well at all times.

- We believe that our school should be a place where everybody's behaviour is **kind, considerate and respectful**.
- We believe that good behaviour shows that **we care about ourselves, each other and the environment**.
- We encourage children to think about their behaviour so that everyone can work well in **a comfortable & happy** atmosphere.
- We want our pupils to develop a good understanding of positive behaviour & recognise that their behaviour has a consequence.
- We want pupils to move towards **self-discipline**.
- We believe that it's essential for parents and staff to work in partnership, to promote **positive behaviour**.



Khalsa Primary School

Behaviour Policy

- To remember the three 'Golden Rules'
- To respect everyone
- To show good manners at all times
- To be good listeners – to listen to each other and adults.
- To be patient
- To help other children in class
- To share resources with each other
- To remain quiet when walking around the school. To remain silent in the Darbar hall
- To behave sensibly
- To develop self-discipline



Khalsa Primary School

Behaviour Policy

Rewards

- Verbal praise
 - Stickers
 - Certificates
- Message to parents
- Sent to another class / headteacher for praise



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Behaviour Policy

Talking
Swinging on chair
Not focussing
Shouting out
Not listening

Distracting others
Disturbing others
Laughing at others
Not listening-
repeatedly
Disrespectful
Running in class
Pushing in line
Scribbling on work
Not working

Defiance
Being racist
Hitting & Bullying
Spitting & Swearing
Damaging property
Malicious lying
Serious swearing
Physical violence
Answering back
Threatening



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Behaviour Policy

Sit on 'time out chair'
Sit separately

Time out of class
Miss playtime
See deputy / Head teacher
Sitting on a bench during playtimes

Time out of class
Internal exclusion
See deputy / Head teacher
External exclusion
Call parents
Miss an outing
Sit in Darbar hall to reflect



Khalsa Primary School

Safeguarding (child protection):

- **Ensuring that pupils are safe at Khalsa is central to all our work.**
- **The Designated Safeguarding Lead (DSL) is the headteacher. The school has two deputy DSLs. Both have received training**
- **All staff receive safeguarding training every year. Governors also receive training regularly.**
- **Pupils are reminded that they can speak to any member of staff if they are worried.**
- **Classrooms have 'worry boxes'. There are also lunch time sessions for pupils to speak a member of staff.**
- **Please ensure that you see a member of staff or the headteacher if you have any concerns.**



Khalsa Primary School

Health and safety:

- Be reassured that we want the pupils to be looked after adequately whilst at school.
- All staff have received first aid training. Two members of staff have also received paediatric training.
- There is a designated first aid room.
- All accidents at school are recorded and monitored.
- The giving of medicines during school time is limited. All medicines need to be prescribed and labelled.
- Parents need to inform the school of medical needs - asthma, allergies, etc.
- Parents need to provide asthma pumps, etc.
- Parents need to dress their children to cater for changes in the weather (e.g. sun hats, jackets, sun cream, etc.)



Khalsa Primary School

Topics:

- Autumn 1: New beginnings
- Autumn 2: Getting on and falling out / saying no to bullying
- Spring 1: Going for goals
- Spring 2: Good to be me
- Summer 1: Relationships
- Summer 2: Changes



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Themes:

High standards of learning

Optimistic about life

Risk-takers

Self-respect

Self-discipline

Good social skills

Socially aware

Spiritually aware

Resourceful, Reasoning, Resilient, Responsible & Reflective



Khalsa Primary School

Teaching and learning:

- Long term plan
- Autumn term plan



Khalsa Primary School

Teaching and learning and assessment

- Pupils are expected to work hard and achieve their best in all lessons
- We use a wide range of strategies to ensure that we meet pupils' needs
- Teaching often includes practical activities
- Pupils are given many opportunities to work independently, with a partner and in a group
- We assess pupils all the time – through questioning, marking, testing.....



Khalsa Primary School

English

Within English lessons, we focus on;

- **Speaking and listening**
- **Reading**
- **Writing**
- **Hand writing**

Useful websites for English

- <http://www.bbc.co.uk/bitesize/ks2/>
- <http://resources.woodlands.kent.sch.uk/>
- www.ictgames.com



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English - Reading

- We want the children to develop a love for reading.
- Please read with your child at home every day. Ask them questions about the book.
- **It's essential that parents write comments in their child's reading record book**
- Please take your child to the library and encourage them to read a range of different texts.



Khalsa Primary School

Maths

In Maths we cover:

- **Place value, Addition and Subtraction, Multiplication and Division, Geometry, Statistics, Fractions, Measurement, Time and Mental calculations and Problem Solving.**

Useful websites:

- <http://www.bbc.co.uk/bitesize/ks2/>
- <http://resources.woodlands.kent.sch.uk/>
- www.ictgames.com
- www.mad4maths.com
- www.mathszone.co.uk



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Foundation Subjects

- **Science**
- **History**
- **Geography**
- **Art and DT**
- **PE**
- **RE**
- **Music**
- **ICT**
- **Personal, Social and Health Education (PSHE)**
- **Sikh Studies**
- **Punjabi studies**



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Physical Education (PE)

- Children are required to bring in a clean P.E. kit.
- It's important that the PE kit is washed regularly and returned to school.
- Please ensure that children's kit fits them and is clearly labelled with their name.



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Possible Trips

- **Roman Tours Workshop – 4th October**
 - Khalsa Primary School, History
- **Roald Dahl Museum – Writing workshop. – 22nd November**
 - Great Missenden in Buckinghamshire, English
- **British Museum - Historical artefacts workshop – 5th March 2018**
 - Central London History and Art
- **Gunnersbury Outdoor Storytelling & Science - 23rd April 2018**
- **Local area walks - July 2018**



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Home Learning and Home work

- 'Home learning' includes a wide range of work - e.g. spellings, handwriting, reading, maths work.
- Please ensure that you support your child with the home work. It is important that the work is completed and brought into school on time.
- Children must read on a daily basis. Please ensure that you regularly read with your child.
- **Homework will be given to children on Thursday. It is due back the following Monday.**
- Children will also be given their LGFL (London Grid for Learning) log In details, which they can use at home to access learning resources.



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Water Bottles and Fruit

- Children are required to bring a water bottle to school which will be kept in the classroom.
- Children in Nursery, reception, years 1 & 2 receive fruit which is provided by the school. Parents of children in years 3 to 6 can provide their child with a piece of fruit for playtime.
- Please ensure that you label water bottles & fruit boxes.
- If your child brings in a packed lunch, then please make sure that they bring in a separate water bottle & fruit box.
- Children in Nursery and Reception receive free milk. For other year groups, parents can contact 'Cool Milk' so that their children receive milk.



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Lunch times

- Please check the menu on the website and parents' board.
- If a child pays for their lunch, it's important that parents pay online. Payments need to be made well in advance. Harrisons, the catering company, will not allow children to have a lunch unless a payment has been made. Debts are not allowed.
- Parents need to make sure that the school is kept up to date regarding allergies.
- If your child has a packed lunch, it's essential that parents follow the school guidelines on healthy eating. Eggs, meat or fish or nuts are not allowed. Chocolate is also not allowed. Children are allowed to bring in a fruit juice or water.



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Home Time

- Please collect children from their specified location. It's essential that parents stand back, away from the door so that we can dismiss the children safely.
- Year 2, 3 and 4 children are to be collected from the hall. They will remain in a line until the class teacher sees the parent and will then send out the children.
- Years 5 and 6 will be allowed to go into the playground, for parents to collect them. If you would like your child in year 5 or 6 to leave the school by themselves, please ensure that you write a letter and give that to the class teacher.



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School Uniform

- It's essential that all children wear the correct school uniform. Please see the list available in the Reception area.
- Children not wearing will be given a note to remind parents.



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Birthdays

- For their birthday, children are allowed to bring in fruit to share with other children in the class. We do not allow children to bring in gifts, cakes etc.



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Thank you

Any questions?



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